****Proposal format for 2022

Hanns-Seidel-Stiftung India

*[Please do not change this format and keep the length at four pages or less]*

1. **General information**
2. Name of organisation:
3. Title of activity/project:
4. Area of work (refer to Call for Proposals):
5. Type of activities:
6. Geographical area:
	1. **Rationale**

*[Please briefly explain the initial situation and the problem your project tackles or solves. Include the political context and conditions. What makes the project necessary?]*

1. **Project logic**

*[The project logic explains the theory of change / chain of effects of a project from activities 🡪 results 🡪 achieving the goal 🡪 tackling the issue identified in the rationale]*

1. Goal: *[intended, indirect achievement]*
2. Outcome[s] or Result[s]: *[direct result[s] of the activities; with measurable impact]*
3. Activity/activities: *[Please list all activities that are necessary to achieve the outcome here. You may use a table. Use chronological structure if possible]*
4. Chain of effects: *[Explain the project logic in maximum 1 page. A graphic can be used as support; describe how the activities lead to the desired outcomes; that in turn lead to the goal mentioned above]*
5. **Monitoring**
	1. Indicators: *[which indicators will you use to measure the impact and the outcomes (2.b)?]*
	2. Tools: *[which tools will be used for overall project monitoring?]*
6. **Timeline**

*[Brief, chronological overview of activities; can be attached separately, too]*

1. **Miscellaneous**

*[Space for any other explanations necessary for the understanding of the project]*

1. **Budget**

*[include only if the costs can already be determined; can be attached separately, too]*